

MINUTES
#09-11-12
Monday, November 14, 2011
SALARIES AND GRIEVANCES COMMITTEE
SECOND FLOOR CONFERENCE ROOM - CITY HALL

DATE: Monday, November 14, 2011

TIME: 4:30 pm

PLACE: City Hall

Second Floor Conference Room

Members: Alderpersons, Chair Cory Roeseler; Vice Chairman Scott Versey;
Jean Kittelson, Jeremy Dekker, Kevin Sampson

Ex-officio Member: Tom Rice Director of Human Resources and Labor Relations

Excused:

Others in Attendance: Mayor Ryan, Jim Amodeo, Jeff Hermann, Steve McLean, David Biebel, Bill Bittner, Chad Pelishek, Marge Mattern, Dolcye Johnson, Dan Benson, Alderpersons Boeldt; Kath, Bohren, Carlson

OPEN:

1. Call meeting to order.

Aldersperson Roeseler called the meeting to order at 4:30 pm.

2. Pledge of Allegiance.
3. Approval of the November 3, 2011 Minutes.

Motion by Ald. Kittelson, Second by Ald. Versey to approve the minutes, Ayes: 5,
Nays: 0.

Motion by Ald. Roeseler, Second by Ald. Versey to move items 9 & 10 forward, Ayes: 5,
Nays: 0.

MATTERS REFERRED

G.O. 39-11-12 An Ordinance re-establishing the salary schedule for the office of Mayor.
Council Doc. 14-41

G.O. 40-11-12 An Ordinance re-establishing the salary schedule for the office of
Council Doc. 14-22 Mayor

Ald. Bohren stated that establishing the salary for the mayor is for the next term 2013 – 2016, which needs to be set by February.

Discussion was held.

Ald. Kittelson suggested looking at other comparable Cities, see what they are doing and bring this for discussion to the Committee to the Whole for their recommendation.

After further discussion a motion was made by Ald. Kittelson, Second by Ald. Versey to hold G. O. 39 and 40 in Salaries and Grievances and refer to Committee of the Whole for their recommendation, Ayes: 5, Nays: 0.

1. Discussion and possible action on an ordinance change for the Department of Public Works to eliminate the Director of Public Works and the Deputy Director of Public Works and create the Manager of Public Works.

Hand out of the Manager of Public Works job description.

Discussion was held.

Steve mentioned if the Director's position is eliminated, ordinances need to be changed.

After further discussion it was decided to hold eliminating all the directors' positions on the Table of Organization until all of the manager positions are filled.

Motion by Ald. Versey, Second by Ald. Kittelson to accept the new position and job description for the Manager of Public Works. Ayes: 5, Nays: 0

2. Discussion and possible action on appointment of David Biebel, Manager of Public Works.

Motion by Ald. Versey, second by Ald. Sampson, effective immediately, to place David Biebel in the newly approved position of Manager of Public Works. The current Director of Public Works, William Bittner, will serve as a consultant until the end of the year when he retires.

3. Discussion and possible action on an ordinance change for the Human Resources Department to eliminate the Director of Human Resources and move the Compensation Administrator Position to the Finance Department.

Motion by Ald. Versey, Second by Ald. Dekker to hold eliminating the Director's position on the Table of Organization until all the Manager positions are filled, to move the Compensation Administrator position back to the Finance Department, Ayes: 5, Nays: 0

4. Discussion and possible action regarding extending the residency requirement for Sharon Thiesen.

Motion by Ald. Dekker, Second by Ald. Versey to extend the residency requirement for Sharon Thiesen for 6 months, Ayes: 5, Nays: 0.

5. Discussion and possible action on the job descriptions of the Fire Chief and Deputy Fire Chief.

Discussion was held.

Motion by Ald. Dekker, Second by Ald. Sampson to hold until the Salaries and Grievances Committee can invite the Police and Fire Commission to meet to review the job descriptions.

CLOSED SESSION:

A motion was made by Ald. Versey, Second by Ald. Sampson to convene in closed session for the item(s) below under the exemption provided in Sec. 19.85 (1)(e) WI Statutes for the purpose of discussing negotiations and Sec. 19.85 (1)(c) WI Statutes for the purpose of considering compensation of various employees over which the governmental body has jurisdiction or exercises responsibilities. Ayes: 5, Nays: 0

MOTION TO RECONVENE IN OPEN SESSION by Ald. Kittelson, Second by Ald. Sampson, Ayes: 5, Nays: 0

6. Set date and time of next Committee meeting.

Monday, December 12, 2011, 4:30 pm

7. Adjourn.

Motion to adjourn by Ald. Kittelson, Second by Ald. Sampson, Ayes: 5, Nays: 0

Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.